



After your marriage performed in Azerbaijan: entry in the Swiss civil status register

30.03.2022

Documents to submit

- Original marriage certificate (Nikah Haqqında şəhadətnamə), issued as a certified extract by the civil registry office of the place of marriage.
- If one of the spouse is a Swiss citizen and domiciled in Switzerland, a copy of their Swiss individual civil status certificate
- Copy of the valid passport of your spouse (male or female) not yet entered into the Register of the Swiss Abroad
- Address of spouses/partners

For spouses (male or female) who are not Swiss citizens:

- Notarised extract from the register of births (Doğum haqqında şəhadətnamənin) stating the parents.
- Original civil status record before the marriage was performed, stating: single, divorced, widowed.
 - a) If single: additional certificate of unmarried status (Ailə vəziyyəti haqqında arayış - ARAYIS).
 - b) If divorced: additionally divorce decree with legal effect (**Nikahın pozulması haqda məhkəmə qətnaməsi**), issued by the competent court or divorce certificate with entry of legal effect (**Nikahın pozulması haqda şəhadətnamə**), issued by the competent civil registry office.
 - c) If widowed: additional death certificate (**Ölüm haqqında arayış**), issued as a certified extract by the civil registry office of the place of death.
- Certificate of residence (Yaşayış yeri üzrə qeydiyyat haqqında arayış) issued by the competent municipal administration.

Certain documents may no longer be required if the person is already registered in the Swiss civil status register.

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be translated.

Legalisation

All foreign civil status documents must be apostilled before being transmitted to the Swiss representation. The apostille must refer to the signature of the civil status officer on the main document. Documents obtained via ASAN can be apostilled by the issuing notary. Address of the local authority concerned <https://asan.gov.az/en/category/asan-xidmetler>

Fees

Entry of the marriage/partnership in the Swiss civil status register is free of charge.

Appointment

Please arrange for an appointment to submit the documents by E-Mail to baku@eda.admin.ch