



Marriage / Registered Partnership to be Performed in Switzerland

05.2022

Documents to submit in person to your Swiss representation

Forms to be filled out by the fiancé:

- Application for preparatory procedure for marriage / Application for the registration of a partnership
- Declaration concerning pre-conditions for entering into marriage / Declaration concerning pre-conditions for the registration of a partnership
- If applicable, declaration of the name of the wife/partner

For Swiss citizens, registered at the Swiss Embassy:

- Original of the certificate of registration (subject to a fee, issued by the Swiss representation)
- Valid passport or identity card

For Swiss citizens residing in Switzerland:

- Copy of their certificate of current residence in Switzerland
- Valid passport or identity card

For citizens of other countries:

- Original birth certificate or as a certified true copy, issued by the Municipality
- Original current civil status record:
 - a) Original certificate of marital status
(Πιστοποιητικό οικογενειακής κατάστασης σε πρωτότυπο)
 - b) In case of divorce or the dissolution of the registered partnership, please consult the "Divorce" information sheet on our representation's website
 - c) In case of the death of the spouse/partners of the foreign spouse/partner, please consult the "Death" information sheet on the website
- Original certificate of current residence
- valid passport or identity card

Certain documents may no longer be required if the person is already registered in the Swiss civil status register.

For any joint children who are not yet entered in the Swiss civil status register:

- Please consult the information sheet «Birth to unmarried parents» on our representation's website

For any joint children who are entered in the Swiss civil status register:

- Copy of their birth certificate
- Copy of their valid passport or identity card

The original documents are intended for the competent civil status authority in Switzerland and must not be older than six months. They can only be returned upon written request and before they have been sent to Switzerland.

Important: Photocopies and color scans legalized by a lawyer or other authority are not accepted. On request of the competent authorities in Switzerland, additional documents may be required

Legalisation

All foreign civil status documents must be legalised before being submitted to the Swiss representation. The apostille (Σφραγίδα της Χάγης) is affixed exclusively by the [Ministry of Justice and Public Order](#)

Translation

Documents that are not in a Swiss national language or in English must be translated. List of translators: <https://www.pio.gov.cy/en/translations/>

Interpreter/Translator

Persons who cannot fill in the required forms in a Swiss national language (German, French or Italian) must be accompanied by an interpreter/translator of their choice. The Swiss representation does not have a list of translators.

Fees

The fees for the preparation procedure are EUR 221.00, payable on the day of the appointment in cash or by debit/credit card.

Additional costs may arise if a document certification is required for foreign civil status documents in Cyprus that have to be certified by another Swiss representation. At the end of the procedure, an advance payment is required and a statement is issued.

Further information

- All original documents must be accompanied by a photocopy.
- The documents must be sent by registered mail or by courier service in order to prevent any loss.
- The registration can take over 2-3 months, depending on the canton.