

After your marriage performed in Estonia: entry in the Swiss civil status register

28.07.2022

Documents to submit

- □ International CIEC marriage certificate (Abielutõend / Extrait de l'acte de marriage), mentioning date and place of the marriage.
- □ **Form** «Questionnaire concerning marriage» (see <u>www.eda.admin.ch/estonia</u>, Services > Civil status > Marriage/Registered partnership > After your marriage/partnership performed abroad)

For Swiss spouses:

- □ If domiciled in Switzerland, a copy of the Swiss individual civil status certificate
- □ Extract of Estonian population register* mentioning **changes of first and surnames** in case they were ever changed.
- □ Copy of the valid passport (page with personal data and signature)

For Estonian spouses:

- □ International CIEC birth certificate (Sünnitõend / Extrait de l'acte de naissance), mentioning the name of the child and both parents.
- □ Extract of Estonian population register* mentioning both <u>civil status</u> (single, divorced, widowed) and <u>residence</u> at the time of the marriage.
 - If divorced, additionally a court decision* with annotation of legal effect (Kohtuotsus) resp. a divorce certificate* (Abielulahutuse tõend) with information about date and place of divorce.
 - If widowed, additionally an international CIEC death certificate (Surmatõend / Extrait de l'acte de décès) of the previous spouse.
- Extract of Estonian population register* mentioning changes of first and surnames in case they were ever changed.
- □ A copy of the Estonian **passport** (page with personal data and signature).

Certain documents may no longer be required if the Estonian person is already registered in the Swiss civil status register.

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

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Translation

Documents that are not in a Swiss national language or in English must be accompanied by a **notarized translation** (in German, French or Italian).

Legalisation

Apart from international CIEC certificates and passports' copies, all **Estonian civil status documents (marked with *)** must be legalized with an **apostille**.

In Estonia, the notaries (Chamber of Notaries, <u>www.notar.ee/en</u>) issue apostilles.

Fees

Entry of the marriage in the Swiss Civil Registry is free of charge.

Further information

If civil status documents do not come from Estonia or Switzerland, please contact the Regional Consular Centre in Stockholm beforehand. Depending on the origin of the documents, different regulations apply and the processing can take more time.

Please be informed that civil status affairs have to be registered chronologically in the Swiss Civil Registry.

All submitted documents and certificate will be verified and sent to the competent authorities in Switzerland for registration in the Swiss Civil Registry. A delay of **at least two months** is to be expected until the marriage is registered. After this period, the civil status office responsible for the Swiss national's place of origin can provide information on the status of the registration and issue certificates (such as family certificate or confirmation of marriage) upon request. The Regional Consular Centre informs the involved person by email, as soon as the civil status authorities decided about the inscription in the Registry.

Only after complete registration of marriage and possible change of name in the Swiss Civil Registry, an application for a new Swiss passport and/or Identity card may be submitted. The person concerned may file such an application through the website <u>www.schweizerpass.ch</u> (Passport and identity card for Swiss citizens living abroad > online application).

Where to obtain the documents

International CIEC marriage certificate (Abielutõend / Extrait de l'acte de marriage), → <u>Tallinn Vital Statistics Department</u> or any Estonian foreign mission

International CIEC birth certificate (Sünnitõend / Extrait de l'acte de naissance) → <u>Tallinn Vital Statistics Department</u> or any Estonian foreign mission

Extract of Estonian population register \rightarrow Tallinn Vital Statistics Department

Court decision with annotation of legal effect (Kohtuotsus) \rightarrow District court (Ringkonnakohus)

Divorce certificate (Abielulahutuse tõend) \rightarrow <u>Tallinn Vital Statistics Department</u> or any Estonian foreign mission

International CIEC death certificate (Surmatõend / Extrait de l'acte de décès) → <u>Tallinn Vital Statistics Department</u>

Should you have any questions, please do not hesitate to contact the Regional Consular Centre in Stockholm by e-mail or telephone.