



VACANCY ANNOUNCEMENT

Academic Intern – 12 months, Paid

Diplomatic Affairs Section

Embassy of Switzerland in Amman, Jordan (100%)

The Embassy of Switzerland in Amman represents the interests of Switzerland in Jordan and Iraq. Its Diplomatic Affairs Section consists of four persons and is responsible for political, economic and cultural affairs as well as communication.

The Embassy of Switzerland in Amman is looking for an Academic Intern:

Duties & Responsibilities:

- Analytical reporting on the political situation in Jordan and in Iraq;
- Supporting the Embassy's activities in the field of culture;
- Supporting the preparation and implementation of bilateral visits;
- Representing the Embassy in meetings and conferences;
- Administrative tasks.

Experience, Skills and Education

- University degree in International Relations, Political Affairs or related field (graduation date 01.09.23 or later, unless still enrolled in university);
- Analytical thinking and interest in diplomacy;
- Team player;
- Excellent command in at least two national languages and English;
- Knowledge of the region and command of Arabic language are an asset.
- Swiss citizenship or Swiss work permit for the requested internship period.