



Birth of a child in Latvia to parents married to each other: entry in the Swiss civil status register

14.06.2022

Documents to submit

- Birth certificate*** of the child including parents' information (Dzimšanas apliecība)
- Copy of the foreign passport of the child, if already existing
- Copies of both parents' passports (pages with personal data and signature)

The original birth certificate is submitted to the civil status authority concerned in Switzerland and must not be older than six months. It will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be accompanied by a **notarized translation** (in German, French or Italian).

Legalisation

All **Latvian civil status documents (marked with *)** must be legalised with an apostille before being submitted to the Regional Consular Centre in Stockholm.

In Latvia, the notaries (Council of Sworn Notaries of Latvia, www.latvijasnotars.lv) issue apostilles.

Fees

Entry of the birth in the Swiss civil status register is free of charge.

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Further information

If civil status documents do not come from Latvia or Switzerland, please contact the Regional Consular Centre in Stockholm beforehand. Depending on the origin of the documents, different regulations apply and the processing can take more time.

Please be informed that civil status affairs have to be registered chronologically in the Swiss Civil Registry.

All submitted documents and certificates will be verified and sent to the competent authorities in Switzerland for registration in the Swiss Civil Register. A delay of **at least two months** is to be expected until the birth is registered. After this period, the civil status office responsible for the Swiss national's place of origin can provide information on the status of the registration and issue certificates (such as family certificate or confirmation of birth) upon request. The Regional Consular Centre informs the involved person by email, as soon as the civil status authorities decided about the inscription in the Register.

Only after the completed registration of birth in the Swiss Civil Register, an application for a Swiss passport and/or Identity card may be submitted. The parents may file such an application through the website www.schweizerpass.ch (Passport and identity card for Swiss citizens living abroad > online application).

Where to obtain the documents

Birth certificate (Dzimšanas apliecība)

→ Online (<https://latvija.lv/>) or at the civil status office (Pašvaldību) at the place of birth

Should you have any questions, please do not hesitate to contact the Regional Consular Centre in Stockholm by e-mail or telephone.