



Birth of a child in Belize to parents married to each other or to parents who are not married: entry in the Swiss civil status register

April 2022

Documents to submit to your Swiss representation

A) For **married parents**:

- Birth certificate with apostille 1 original + 1 photocopy;
or certified photocopy of birth certificate with apostille 1 original + 1 photocopy.
- Passport of child: 2 photocopies of the page with personal data.

B) For **unmarried parents**:

- Birth certificate with apostille 1 original + 1 photocopy;
or certified photocopy of birth certificate with apostille 1 original + 1 photocopy.
- First literal certificate of birth or certified photocopy with apostille (signatures of parents needs to appear)
with apostille 1 original + 1 photocopy.
- Passport of child: 2 photocopies of the page with personal data.
- Additional information form for unmarried parents to provide by this Embassy.

Otherwise must be submitted from foreign (not Swiss) parent the following documents:

- Birth certificate with apostille 1 original + 1 photocopy;
or certified photocopy of birth certificate with apostille 1 original + 1 photocopy.
- Passport: 2 photocopies of the page with personal data.
- Affidavit with apostille 1 original + 1 photocopy.
Done before a notary public, concerning marital status and domicile at time of child's birth.

If non Swiss parent is married:

- Marriage certificate with apostille, 1 original + 1 photocopy.

If non Swiss parent was divorced:

- Certificate of divorce with apostille, 1 original + 1 photocopy.

If non Swiss parent was divorced and have minor child's now:

- Divorce decree from court, with apostille, 1 original + 1 photocopy.
or Sentence of divorce from court with apostille 1 original + 1 photocopy.

If non Swiss parent is widowed:

- Death certificate, with apostille, 1 original + 1 photocopy.

The original documents are submitted to the civil status authority concerned in Switzerland and **must not be older than six months**. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary. The procedure is **free of charge** and can take **up to 6 months**. For **registration of the surname** the data of the Belizean birth certificate is generally used. Once registration in Switzerland is completed, the first Swiss identity documents can be applied for. Changes of civil status must always be registered in chronological order. If there was a **previous civil event** that was not registered in the civil registry in Switzerland, this has to be processed beforehand.

Apostille

All Belizean certificates must carry an APOSTILLE.

The apostille must be ordered in the corresponding Belizean office.

Hours of operation:

Monday to Friday from 9:00 a.m. to 12:00 noon.

Telephone service:

Monday to Thursday from 9:00 to 12:00 and from 14:00 to 15:00

Friday from 9:00 to 12:00

Swiss Embassy for Mexico and Belize

Paseo de las Palmas 405, piso 11

Lomas de Chapultepec

11000 Ciudad de México

Teléfono: 55 9178 4370

mexicocity@eda.admin.ch

www.eda.admin.ch/mexico