



## Checklist for a long stay – Study D visa

If you are a resident (national/foreigner) of Nepal planning to study in Switzerland you can apply for a long stay – D visa at the Embassy of Switzerland in Kathmandu.

### An appointment is required for submission of application.

Please book your appointment by writing an email to [kathmandu.consular@eda.admin.ch](mailto:kathmandu.consular@eda.admin.ch) and submit your documents in the following order:

<p><b>Type D visa application for</b></p> <ul style="list-style-type: none"> <li>○ 3 sets of completed original visa application forms, type “D”, signed by the applicant. The visa application form is free of charge and can be downloaded from the website: <a href="https://www.eda.admin.ch/countries/nepal/en/home/visa/entry-ch/more-90-days/documents-national.html">https://www.eda.admin.ch/countries/nepal/en/home/visa/entry-ch/more-90-days/documents-national.html</a></li> </ul>	<input type="checkbox"/>
<p><b>Passport size photograph</b></p> <ul style="list-style-type: none"> <li>○ 4 recent passport size photographs (one pasted to each form, one extra)</li> </ul>	<input type="checkbox"/>
<p><b>Identity documents</b></p> <ul style="list-style-type: none"> <li>○ Copy of the page of your passport with the personal data</li> <li>○ Copy of the citizenship certificate with translation</li> <li>○ For Indian nationals: registration certificate from the Indian Embassy in Nepal</li> </ul>	<input type="checkbox"/>
<p><b>From the educational institution in Switzerland</b></p> <ul style="list-style-type: none"> <li>○ Letter of acceptance</li> <li>○ The receipt confirming the payment of the enrolment fee or the school fee if required by the institution</li> <li>○ A copy of the bank receipt of the payment is required as well</li> </ul>	<input type="checkbox"/>
<p><b>Covering personal documents</b></p> <ul style="list-style-type: none"> <li>○ Essay, signed by the applicant, mentioning the reasons for taking up the desired studies, mentioning the reasons for choosing the particular college or university. Your visions and plans for your future, once the studies are successfully completed</li> <li>○ Bio-data mentioning all your previous studies and employments</li> <li>○ Commitment letter stating that you will leave Switzerland at the end of the studies or the validity of the permitted residence period</li> </ul>	<input type="checkbox"/>
<p><b>Financial documents</b></p> <ul style="list-style-type: none"> <li>○ Bank statements of the last 12 months</li> <li>○ Sponsor letter, signed by the sponsor and accompanied by: <ul style="list-style-type: none"> <li>○ Copy of passport or citizenship certificate of the sponsor</li> <li>○ Relationship certificate</li> <li>○ Proof of financial or income situation, including tax clearance certificates of the last</li> <li>○ Two years and/or receipts of payment of income tax</li> </ul> </li> </ul>	<input type="checkbox"/>
<p><b>Scholar documents</b></p> <ul style="list-style-type: none"> <li>○ Your certificates, diplomas, confirmation of employment</li> </ul>	<input type="checkbox"/>
<p><b>In case of minor</b></p> <ul style="list-style-type: none"> <li>○ Birth certificate</li> <li>○ Parent’s letter of consent</li> <li>○ Parent’s passport copies</li> </ul>	<input type="checkbox"/>

**Additional information**

You will be given a date to submit your documents as well as for an interview where your motivation and your knowledge of English will briefly be assessed. You may be asked to submit more documents if considered necessary.

The visa process may last at least 8 weeks. The decision regarding your visa is taken by the cantonal immigration authorities in Switzerland responsible for the place your educational institution is located.

Files, which do not have 2 copies of the all documents, will not be accepted.