

Checklist for a family reunion - D visa

If you are resident (national or foreigner) of Nepal planning to get married in Switzerland or to join your family member in Switzerland, you can apply for an authorization at the Embassy of Switzerland in Kathmandu.

You can submit your visa application by appointment only. Please book your appointment by writing an email to kathmandu.consular@eda.admin.ch

Submit the documents in the following order:

o3 national (type D) visa application forms duly completed in German, French, Italian or English, signed by the applicant	0
o Passport or recognized travel document Issued within the last 10 years with at least three months validity after the scheduled return and with at least 2 blank pages. Original and 2 photocopies of passport (photo, personal data, signature page and page 31)	
o Certificate of Nepalese citizenship with translation Original and 2 copies	
o 4 identical passport photos (please consult the requirements on the <u>website</u>), one pasted on each form, one extra	
o 2 copies of passport (pages with photo, personal data and signature only) of your spouse / fiancé(e) / parent(s)	
For foreign nationals residing in Nepal • Residence permit with validity of at least three months after the planned stay in Switzerland For Indian nationals • Registration certificate from the Indian Embassy in Nepal Original and 2 copies	
o 2 copies of the Swiss residence permit of the spouse / fiancé(e) / parent(s), if applicable	
o Invitation letter with the signature from the family member (except for marriage case)	
For spouses (depending on their situation) Original marriage certificate Original birth certificate Original residence certificate Original unmarried/death/divorce certificate (before marriage) For dependent children Original birth certificate Original residence certificate Original minor certificate and certificate of Nepalese citizenship (if any)	
Original and 2 copies	
o If you are planning to get married in Switzerland, please refer to the checklist for "Marriage to be performed in Switzerland"	
Police clearance certificate Original and 1 copy	

Visa fee

Please check the following website for the current fees: https://www.eda.admin.ch/countries/nepal/en/home/visa/entry-ch/more-90-days/fees-national.html

For spouses and children of Swiss and EU/EFTA nationals, and for children under six years of age, the visa is **free of charge**.

Additional information

The Embassy of Switzerland reserves the right to ask for additional documents and/or for a personal interview.

If your documents are not in a Swiss language (German, French, Italian) or English, they need to be translated in one of the aforementioned languages.

The original documents must not be older than six months. They will not be returned, except the Birth and Marriage Certificates. Photocopies are not accepted. Additional documents may be required if necessary.

The original Nepalese civil registry documents have to be legalized by the Consular Section of the Ministry of Foreign Affairs. Please follow the steps accordingly:

- 1) The documents have to be issued and verified from the Municipality/Office of Local Registrar
- 2) The documents have to be legalized by the Ministry of Foreign Affairs. The Ministry affixes a stamp with the following wording: "Seen and attested by the Ministry of Foreign Affairs, Department of Consular Services, Kathmandu, Nepal"

Your request will be forwarded for a decision to the competent <u>cantonal immigration authority</u> in Switzerland where you intend to stay. The procedure takes at least 8 -12 weeks.

During the procedure, the Embassy does not provide any information. We therefore ask you to contact the cantonal migration authority responsible for your place of residence: <u>cantonal immigration and employment market authorities</u>

Once the entry visa has been authorized, you will have to submit your original passport or travel document to this Embassy in order to obtain your visa. This process will take up to 3 working days.

No copies are made on your behalf and incomplete applications will not be accepted.