

# Birth of a child in the Occupied Palestinian Territory: Entry in the Swiss civil status register

05.04.2022

## Documents to submit

□ Original birth certificate of your child in English (Shadhet Milad)

The original documents are submitted to the competent civil status authority in Switzerland and must **not be older than six months**. Documents will not be returned. Photocopies of civil status documents are not accepted. Additional documents may be required if necessary.

Please check the spelling of the names in English in order to avoid wrong registrations into the Swiss Register.

## Address to order a death certificate:

Palestinian Ministry of Interior Al-Masyoun, Opposite Prime Minister Office, Ramallah Tel. 00972 2 294 6540 Email: <u>info@moi.pna.ps</u> Link : <u>www.moi.pna.ps</u>

## Translation

Documents, if issued in Arabic, must be translated into English by an authorized translator.

### Legalisation

A birth certificate needs the get legalized by the Palestinian Ministry of Foreign Affairs and Expatriates

### Ministry of Foreign Affairs and Expatriates:

Address: Al-Ayyam St., Al Masyoun, (behind Ramallah Cultural Palace), Ramallah Tel: 00972 2 294 3140 e-mail (consular affairs department) : <u>shmallouh@mfae.gov.ps</u> link: <u>www.mofa.pna.ps</u>

In certain cases it is difficult to have documents established in the Gaza strip legalized by the consular service of the Ministry of Foreign Affairs in Ramallah. These cases are checked individually by the competent representation.

### Fees

The entry of a birth in the Swiss civil status register is free of charge for Swiss Citizens.

Representative Office of Switzerland Ramallah Al-Wataniah Bldg, 5th Floor P.O. Box 4408 Al-Bireh - Ramallah Phone: 02 240 83 60, Fax: 02 240 83 62 ramallah@eda.admin.ch, www.eda.admin.ch/ramallah