



After your marriage performed in the Philippines without the Swiss certificate of capacity to marry (dual national): entry in the Swiss civil status register

March 2022

Documents to submit

The following documents must submit in **original** with one photocopy:

- Original Marriage Certificate** issued by the Philippine Statistics Authority (PSA) with Apostille from the Department of Foreign Affairs (DFA), not older than six months.

From the Philippine spouse:

- Copy of the valid passport under married name**
- Birth Certificate*** issued by the PSA and with Apostille from the DFA, not older than six months

**If birth was registered late (more than 30 days after the date of birth) submit the following additional documents and provide address and phone number of the issuing authorities:*

- Birth Certificate issued by the Local Civil Registrar's Office
 - Original Certificate of Baptism
 - Original Grade Card, Transcript of Record or other school certificates
 - Certificate of residence**, not older than six months
This document is called **cedula or Community Tax Certificate**.
 - Certificate of civil status**, not older than six months
 - Certificate of Advisory on Marriages "CEMAR"** issued by the PSA with Apostille from the DFA
- Any of the following must also be submitted, whichever is applicable:
- If widowed before the actual marriage**
 - Death Certificate** of former spouse, issued by the Philippine Statistics Authority (PSA) and with Apostille from the Department of Foreign Affairs (DFA)
 - If previously divorced/annulled marriage:**
 - Annotated Marriage Certificate** issued by the PSA, with Apostille from the DFA
 - Certified true copy of Court Decision/Order/Decree** and **Certificate of Finality** of the annulment/recognition of foreign divorce of marriage, with Apostille from the DFA and translated into any Swiss Language (German, French or Italian)

From the Swiss/foreign spouse:

- Copy of the valid passport**
- Certificate of residence**, not older than six months
This document can be requested from the civil or municipal authority of the place of residence.
- Certificate of civil status**, not older than six months

For Swiss national, this may be ordered from the civil office of the place of origin.
For Foreign nationals, the document may be obtained from the home country.

The original documents will be sent to the civil status authority concerned in Switzerland and will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be translated.

Transmission of documents

Personal appearance is not required. You may send the documents to the Embassy via courier such as LBC.

Thorough verification

The Embassy will verify the Philippine documents with the local competent authority before legalizing them and transmitting them to the competent civil status office in Switzerland.

Depending on the result of the expertise or on the requirements of the competent authorities in Switzerland, the Embassy may require additional verification through an external service and request additional documents and fees.

This process can take 3 to 4 months, and the competent civil status authority is not bound by the outcome of the review when making its decision.

Fees

Entry of the marriage/partnership in the Swiss civil status register is free of charge.

Further information

- Please note that incomplete documents will not be accepted.
- Swiss Nationals who are registered at the Embassy must submit a copy of their passport only.
- List of translators can be found on our official webpage:
<https://www.eda.admin.ch/countries/philippines/en/home/services/uebersetzer.html>
- A marriage may be contracted without a certificate of legal capacity under the following conditions:
 - **Article 34 of the Family Code of the Philippines**
 - **Foreign nationals who have Swiss-Filipino nationality (dual citizenship)**
 - **Marriage abroad**

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