



Checklist for National Visa: Marriage in Switzerland with taking up residence in Switzerland after Marriage

<p>Please submit documents in the order listed below and do not staple any document. No documents will be returned after submission and examination by this Embassy.</p>	
<p>Application form:</p> <ul style="list-style-type: none"> • 3 visa application forms (Visa D), duly completed, dated and signed by the applicant or the legal guardian (write in block letters and use only black or blue ink). • The visa application form is free of charge and can be downloaded from the website: https://www.sem.admin.ch/sem/de/home/themen/einreise/visumantragsformular.html 	
<p>Passport:</p> <ul style="list-style-type: none"> • The current passport and two (2) copies of all relevant pages (the first two pages with the personal data plus the photograph and signature; the back page with important notes). • The passport must be valid for at least 6 months after the planned day of departure. • The passport must contain at least two sequent empty pages. 	
<p>Passport photographs:</p> <ul style="list-style-type: none"> • 4 identical passport photographs in colour (not older than 6 months) with a light background. • One photo each must be pasted onto the three application forms; stapled photographs cannot be accepted. • Head covers are not permitted except for religious reasons; full visibility of the face. 	
<p>1 original + 1 copy of your Police Clearance translated into a Swiss National language (German, French or Italian) and not older than 6 months</p>	
<p>2 copies of Proof of language skills (A1) of the language spoken at the future place of residence in Switzerland https://www.eda.admin.ch/dam/countries/eda-all/en/merkblatt-nachweis-sprachkompetenzen_EN.pdf https://www.eda.admin.ch/dam/countries/eda-all/en/faq-aufenthalt-und-niederlassung-sprachnachweis_EN.pdf</p>	
<p>Visa fee: Please check the website for the current fees. https://www.eda.admin.ch/countries/philippines/en/home/visa/entry-ch/more-90-days/fees-national.html Please note that the final decision on the exemption from visa fees is taken by the Swiss Embassy.</p>	

Important general information:

- A list of translators can be found on our official website:
<https://www.eda.admin.ch/countries/philippines/en/home/services/uebersetzer.html>
- It is the responsibility of the applicants to fulfil all requirements of the Philippines Immigration Office for their departure from the Philippines. For more information, please check: www.cfo.gov.ph
- An **appointment** must be made in advance to submit the application to the Embassy at: manila@eda.admin.ch
- Personal presence of the applicant is mandatory.
- Incomplete applications will not be accepted.
- The Embassy of Switzerland reserves the right to ask for additional documents.
- The complete application will be forwarded to the Cantonal Immigration Office for decision. **The procedure takes at least 12 to 16 weeks.** Upon approval, the applicant will be contacted directly by the relevant Cantonal Authorities in Switzerland.
- During the visa application process, questions regarding the status of your application will not be answered by the Embassy.
- Please note that the applicant will not be granted a tourist or visitor visa while the application for a marriage preparation visa is pending with the competent Swiss authorities in Switzerland.
- The entry visa will allow you to travel through the Schengen States and enter Switzerland during its validity. Within the first 14 days following your initial entry you will have to declare your arrival at the Foreign Police or Town Registrar at your place of residence. The permit to stay in Switzerland will be issued upon notification of your arrival.
- The Embassy cannot be held responsible for any inconvenience caused by delays or refusal of the visa.

Visa Section of the Embassy of Switzerland in the Philippines

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Metro Manila, Philippines

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Website www.eda.admin.ch/manila

Visiting Hours By appointment only

Visa Section +63 (2) 8845 45 45 (Press 1)