



VISIT IN SWITZERLAND - FOREIGN CITIZENS WITH RESIDENCE IN ROMANIA DOCUMENTS NECESSARY TO OBTAIN A SCHENGEN VISA

WHO IS THIS INFORMATION FOR ?

This information is destined for foreign citizens with residence in Romania who intend to travel to Switzerland to visit family and friends

Fill out an online application on the following web-site:

<https://www.swiss-visa.ch/>

Applications are to be submitted on a timely manner, maximum 6 months and minimum 2 weeks before the planned departure date.

The following documents must be submitted along with the application form:

- Permit for residence in Romania, valid for at least 3 months after the date of expiry of the Schengen visa, original and copy;
- Invitation sent directly to the Embassy from Switzerland via e-mail (southeasterneurope@eda.admin.ch) The invitation has to include the following:
 - a) Surname and first name of the host and the date of birth, address in Switzerland
 - b) Surname and first name of the person(s) invited, their date of birth, address, passport number;
 - c) The duration of the stay in Switzerland.
 - d) The family link or relationship with the host in details.
 - e) The commitment of the host to pay for all the stay and possible additional repatriation expenses. (If applicable)
 - f) Copy of the passport / permit residence of the host
- Certificate issued by the company/ institution the person requesting the visa works for, listing his/ her position within the company. For students, a certificate from the faculty.
- Bank statement (for the last 3 months);
- Medical insurance for the duration of the stay (minimum amount of the insurance - 30.000 Euros for each of the following risks: hospitalization, emergency medical treatments, medical repatriation or death) The validity of the medical insurance must be at least 15 days longer than the length of the planned stay in the Schengen Area.
- Plane, train, bus, round trip ticket or the proof of reservation. In case you are travelling by car: the green card of the car;
- 2 recent color photos, passport type;
- Valid passport (at least 3 months after the date of expiry of the Swiss visa) and a good quality copy of the first page;

The Embassy reserves the right to request additional documents at any moment. **Important: If the visa request is refused, the fee will not be refunded.**

After filling out an application online, you will receive an automatic generated e-mail with a link that will allow you to book an appointment online at your convenience.

The forms and the other documents have to be submitted **in person**, by the holder, at the premises of the Embassy on the day of the appointment.

Ambasada Elveției
Str. Grigore Alexandrescu 16-20
010626 București 1

WHAT COMES NEXT ?

The evaluation of the visa file takes between 1 – 4 weeks, according to the particularities of each case and to the nationality of the applicant. A declaration of guarantee might be issued to prove the financial means of the host.

DO YOU HAVE ANY OTHER QUESTIONS?

Please contact us for further questions:

Phone: 021 206 16 00 or Email: southeasterneurope@eda.admin.ch