

## Check-list: Study visa, long term visa / category D

### Important: all of the listed documents have to be submitted in person

	✓	n/a	X
<b>1 3 x visa D application form (Application for National Visa for Stays of more than 3 months) duly completed and signed by the applicant</b> <i>can be obtained free of charge at the Swiss Embassy in Dakar or download:  <a href="http://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html">www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html</a></i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2 Passport</b> <i>valid for at least six months beyond the planned stay in Switzerland, at least 2 empty pages + previous passports</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3 Three recent passport-size photographs with white background</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4 Letter of acceptance of the coosen school or university in Switzerland</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5 Curriculum Vitae</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6 2 x set of previous school certificates/diplomas (certified by a notary and translated into French, German or Italian)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>7 Signed study plans, including why you decided to study in Switzerland and what you expect for your career</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>8 Signed future plan, including educational and professional achievements planed after having finished the studies in Switzerland, explanation on how the student is going to benefit from the studies in the future</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>9 Proof of sufficient financial means (e.g. bank statements, bank certificates)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>10 Written confirmation to leave Switzerland after completion of studies</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11 For Foreigners valid resident permit</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please note that other documents might be requested

all original documents have to be submitted with two (2) copies, Originals will be given back to the applicant whereas copies remain in the visa file.

Processing time: the application has to be submitted at least 3 months (e.g. as early as possible) before the school/university starts.

The application will be forwarded to the competent Swiss authorities for their decision (8-12 weeks at least).

Visas for students with the purpose of study or training in Switzerland are free of charge.



It's strictly forbidden to use the mobile phone in the premises of the Embassy