

## **Checklist for National Visa: Family Reunion**

If you are a foreign resident in Singapore or Brunei planning to join your family member in Switzerland or to get married in Switzerland, you can apply for an authorization at the Embassy of Switzerland in Singapore. *For Singapore and Brunei citizens, please refer to page 2 of this checklist.* 

Applications for national visas must be submitted directly to the Embassy. Please book your appointment by visiting the website of <u>VFS Global</u>: <u>www.vfsglobal.ch/switzerland/singapore/</u>

Please submit the documents in the exact order given below, please do not staple any documents:

Passport or official travel document and 2 copies of passport (photo, personal data and	
signature page only), issued within the last 10 years, with at least three months validity and	
with at least 2 blank pages.	
Proof of residence in Singapore and 2 copies - Employment Pass / Permanent Resident	
card and re-entry permit / Dependent Pass / Student Pass with a minimum validity of 3	
months.	
3 identical, clear and colored passport-size photographs no more than 6-months old,	
white background. (Please do not affix photographs on the form)	
3 national (type D) visa application forms duly completed and signed by the applicant.	
In case of minors (under 18 years of age): Both parents will need to sign and add a copy of	
their passports.	
2 copies of passport (pages with photo, personal data and signature only) of your spouse /	
fiancé(e) / parent(s)	
For spouses of a Swiss national:	
- If the marriage is already registered in Switzerland, 2 copies of the Swiss family	
certificate / if the marriage is not registered yet, please contact the Embassy	
For spouses/children of a foreign national:	
<ul> <li>Original marriage certificate for spouses / Original birth certificates for</li> </ul>	
dependent children and its translation (if necessary), original and 2 copies	
- 2 copies of employment contract of spouse or 2 copies of visa authorization or	
Swiss resident permit of the spouse / fiancé(e), parent(s)	
If you are planning to get married in Switzerland, please contact the Embassy in order to	
receive the checklist for "preparatory procedure marriage" / "preparatory procedure registered	
partnership"	
Certificate of Clearance issued by the Singapore Police:	
https://eservices.police.gov.sg/content/policehubhome/homepage/certificate-of-clearance-	
hub.html The issuance requires a recommendation letter issued by this Embassy. Original	
and 2 copies	
Proof of language competency (A1) of the language spoken at the future place of	
residence in Switzerland (applicable for family reunions with a third country national who	
holds a B, C or F permit).	
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<b>Visa fee</b> : please check the website for the <u>current fees</u> . For spouses and children of Swiss and EU/EETA nationals, and for children under six years of age, the visa is <b>free of charge</b>	

Embassy of Switzerland 1 Swiss Club Link Singapore 288162 Tel. , +65 6468 5788 Fax: +65 6466 8245 E-Mail: singapore.visa@eda.admin.ch www.eda.admin.ch/singapore

## Please note that:

- The Embassy of Switzerland and the immigration authority in Switzerland may request additional documents and/or information.
- If your documents are not in a Swiss language (German, French, Italian), English or Spanish, they need to be translated in one of the aforementioned languages.
- > Only complete applications will be accepted.
- Your application will be forwarded for a decision to the competent <u>cantonal immigration</u> <u>authority</u> where you intend to stay. The procedure takes at least 8 -12 weeks. Once the entry visa has been authorized, you will have to submit your original passport or travel document to this Embassy in order to obtain your visa. The visa will be issued within 2 business days.
- EU/EFTA citizens as well as citizens of Singapore, Brunei, Japan, Malaysia and New Zealand may submit their applications for a Swiss residence permit directly in Switzerland with the competent authorities (see web link below), as the above mentioned nationals are exempted from filing a national D visa application abroad with the Swiss Representation.

https://www.sem.admin.ch/sem/en/home/ueberuns/kontakt/kantonale\_behoerden/adressen\_k antone\_und.html