



## Short stay visa (max. 90 days per 180 days period) for: Cultural / Sports events

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### Where to apply:

All residents of the Sudan and Eritrea shall apply in person at the Embassy of Switzerland in Khartoum

### Appointment:

No prior appointment is needed. **Please note that the visa process takes at least 15 days!**

### Documents:

All required documents (as below) need to be submitted in English, German, Italian or French. Arabic/Eritrean documents without official translation from the University of Khartoum in one of the mentioned languages will not be accepted.

**The main destination of your visit must be Switzerland**, but the visa issued will permit you to travel in all Schengen countries (unless stated otherwise on the visa).

**The visa fee (equivalent to 60 EUR) must be paid cash in USD (bills from 2009 and 2013 only – exact amount required).** The current visa fee is published on our website.

## Required documents for cultural / sports events

Please present your documents in the following order:

1.	<b>Visa application form</b>	Fully completed and signed by the applicant
2.	<b>Two passport pictures</b>	- In colour, 35x45 mm - White or light grey background, undamaged and of recent date (not older than 3 months) <b>-Photoshop pictures are not accepted</b>
3.	<b>Passport</b>	- Valid for at least 3 months beyond the validity of your visa request - With at least two blank visa pages
4.	<b>Medical insurance</b>	Minimum coverage of EUR 30'000, for medical costs and medical repatriation, valid in all Schengen countries during the whole validity of the issued visa
5.	<b>For Minors (under 18 years old)</b>	<b>Student card &amp; original letter of the school</b> , mentioning: - Full address, telephone number of the school - Permission for absence - Name and function of the person giving the permission - Original Birth Certificate, legalized by MFA + 1 copy thereof - Notary Certificate of permission to travel from both parents or legal guardians ( <b>when minor is travelling alone</b> ) or <b>the parent or legal guardian not travelling (if minor is travelling with one parent)</b> , legalized by MFA, and <b>if not residing in Sudan/Eritrea, attested by the relevant authorities in the country of residence.</b>
6.	<b>Flight Reservation</b>	When applying for a visa for multiple visits: flight reservation of the first visit. Attention: A confirmed return ticket. The ticket should be bought only after the visa has been issued

7.	<b>Original invitation letter from the organizer of the event in Switzerland</b>	<b>On official paper, mentioning clearly:</b> - purpose and duration of your stay; - detailed program and itinerary; - an indication of the costs of the study/sport and entity that will pay for them; - indication of lodging during the period of your intended stay
8.	<b>Original letter from the Sudanese/Eritrean cultural or sports organization</b>	<b>The letter must be in English or in Arabic/Eritrean with English translation</b> on official paper with stamp, signature, date and clearly mentioning: - full address and contacts of the organization - the name and position of the countersigning officer - name, position, salary and years of employment (only for professionals) -confirmation of participation; -entity that will pay for costs of travel and living -copy of business license (+ translation in English) - In addition to the print version you are bringing, the organizer has to send the invitation to the Embassy (before you hand in the application) to <a href="mailto:kha.visa@eda.admin.ch">kha.visa@eda.admin.ch</a>
9.	<b>Photocopies of:</b>	- identity page and signature page of your passport - copies of former Schengen visas - copy of residence permit (for foreign applicants)

*Please note that an Embassy may in justified individual cases, request additional documents during the examination of an application which are not mentioned in the above list. The applicant is hereby informed that submitting the above mentioned documents does not guarantee the issuance of a visa.*

Khartoum, 26.08.2018