



Birth of a child in Taiwan to parents married to each other: entry in the Swiss civil status register

Documents to submit

- Original birth certificate of your child (出生證明) in Chinese, issued by Household Registration Office, must be translated into English by a translation agency. An English birth certificate issued by hospital will not be accepted
- Household Registration Transcript (戶籍謄本) in English, issued by Household Registration Office after the birth of your child
- Application for Birth Registration (form available on page 2), duly filled in, dated and signed by both parents
- Passport (two copies), of both parents, if you are not registered at this Swiss Representation

The original documents are submitted to the civil registry office concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be translated.

Legalisation

All Taiwanese civil status documents must be legalised by **District Court** and **Ministry of Foreign Affairs** (MOFA) before being submitted to the Swiss representation. Address of the local authority concerned:

[Ministry of Foreign Affairs](#)

3-5F, 2-2, Sec.1, Jinan Rd., Zhongzheng Dist.

Taipei City 100219, Taiwan (R.O.C.)

Fees

Entry of the birth in the Swiss civil status register is free of charge.

Further Information

A timeframe of at least two months is to be expected for birth registration. After this period, the civil registry office concerned (of the place of origin) in Switzerland can provide information on the registration status. Once the birth is registered in the Swiss civil status register, you can apply for a biometric [Swiss passport](#) for your child.

Should you have any questions, please do not hesitate to contact us by e-mail taipei@eda.admin.ch or by telephone.

March 2024

Application for Birth Registration

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| Surname of new born baby | |
| First name and middle names of new born baby | |
| Date of birth (<i>dd/mm/yyyy</i>) of new born baby | |
| Place of birth(<i>city/country</i>) of new born baby | |
| Nationality (<i>Please indicate all, Switzerland accepts dual-citizenship</i>) | |
| Father's last name and first and middle names | |
| Father's address | |
| Current contact information | Phone E-Mail |
| Mother's last name, maiden name and first and middle names | |
| Mother's address | |
| Current contact information | Phone E-Mail |
| Is the mother of the baby married to the father of the baby | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Signature of the mother Place and date | |
| Signature of the father Place and date | |