



Birth of a child Thailand to parents married to each other: entry in the Swiss civil status register

June 2025

Documents to submit

- ☐ Original Certified copy of your child's birth certificate (Tho. Ro. 1)
- ☐ Copy of the child's foreign passport (if already available)
- ☐ Copies of the parents' passports

The original Tho Ro 1 always remains with the parents/children. The Thai Ministry of Foreign Affairs (MFA) can issue and legalise a certified copy of the Tho Ro 1. This document must be submitted to the Swiss embassy.

The original certified copy of the Tho Ro 1 (certified by the MFA) is sent to the competent civil status authority in Switzerland and must not be older than six months. Simple photocopies of the birth certificate are not accepted. Additional documents may be requested if necessary.

Translation

Documents in Thai must be translated into German, French, Italian or English. A list of possible translation agencies can be found on the following website:

<https://www.eda.admin.ch/countries/thailand/en/home/services/translations.html>

Legalisation

All Thai documents and certificates must be legalised by the Thai Ministry of Foreign Affairs. Copies of passports and identity cards do not need to be legalised.

The contact details of the Thai Ministry of Foreign Affairs and information on the legalisation procedure can be found via the following link:

<https://www.mfa.go.th/en/publicservice/5d5bcc2615e39c306000a328?cate=5d5bcb4e15e39c30600068d3>

Fees

Entry of the birth in the Swiss civil status register is free of charge.

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