



Open Call for projects 2023

60th anniversary of Diplomatic Relations between Switzerland and the Republic of Korea.

Application must be written in English (or in one of Swiss national languages) and submitted to seoul.cultureinformation@eda.admin.ch by 30 September 2022.

APPLICATION FORM

1. Information about applicant	
1.1	Name of organization name (if any)
1.2	Family name
	First name
1.3	Telephone / mobile number
	E-mail address
	Relevant website/social media channels
2. Project	
2.1	Name of project
	Short description of the project concept / proposal (max. 300 words)
2.3	Potential/confirmed partner(s) in Switzerland (organization / individuals)
2.4	Potential/confirmed partner(s) in Korea (organization / individuals)
2.5	Where in Korea will the project take place?
2.6	A brief timeline of the project (starting date, ending date. The project is required to be completed no later than December 2023)
3. Budget	
Enclose a specified and transparent budget plan for the project.	
4. Image /video links (if applicable)	
Provide images in JPG-format related to the project proposal, free of rights with image credits. Not a poster or flyer.	

5. Place, date & signature

Place, Date	
Signature	

Your project may be promoted by the Embassy of Switzerland in forms of publishing on our website, Facebook, Instagram channels or in any publication and platforms.

Irregularities

Any suspected or discovered irregularities (such as fraud, a violation of contract award procedures, serious misconduct (including sexual misconduct) or other serious forms of inappropriate behavior) relating to the implementation of the project, must immediately be reported to the Embassy of Switzerland in the Republic of Korea including the amount of money involved and measures taken.

Intellectual property rights

You will retain copyright in submitted stories or images ('Response Material'). If you use photographs that are not taken by you, you will need to obtain copyright permission from the original photographer.

By submitting the Response Material, you grant the Embassy of Switzerland in the Republic of Korea, free of charge, permission to use the Response Material (including modifying, adapting for operational and editorial reasons without limitation) in countries where the project has been delivered and any media worldwide relating to this grant program.

You confirm that the Response Material does not infringe any copyright, you give right to the Embassy of Switzerland in the Republic of Korea permission to use it for the purposes specified above, and that all necessary consents for the submission of the Response Material has been obtained.