



Required Documents for Schengen Visa C: Visit (family or friends, maximum 90 day's)

The Schengen visa application has to be submitted at VFS Global:

<https://visa.vfsglobal.com/tur/en/che/>

Please submit all documents in following order and do not staple them	<input type="checkbox"/>
Visa application: <ul style="list-style-type: none"> Duly completed (German, French, Italian or English) with a blue or black pen Personally signed in the foreseen box If your fingerprints are already stored in the Schengen System an authorized person in possession of a dated and signed letter can submit your visa application 	<input type="checkbox"/>
Valid Passport: <ul style="list-style-type: none"> Issued within the last 10 years Minimum 2 empty pages Valid at least 3 month after leaving the Schengen Area Copies of passport (pages 2-3) and previous visas with entry/exit stamps Non-Turkish nationals: <ul style="list-style-type: none"> Proof of residence in Turkey, valid three months beyond the intended date of departure from the territory of the Member States 	<input type="checkbox"/>
1 recent biometric passport picture (not older than 6 month)	<input type="checkbox"/>
Statement of Family register (entire Family) «tam tekmil vukuatlı nüfus kayıt örneği»	<input type="checkbox"/>
Dated and signed invitation letter from the host in Switzerland/TL in German, French or Italian <ul style="list-style-type: none"> Personal data and address from host with phone number and e-mail address Relation to the host, if family related proof of statement of family register Reason and duration for the visit Copy of Passport- or ID of the host, if not Swiss, copy of the citizen resident permit In case the stay is not at the host place, invitation and hotel reservation is requested 	<input type="checkbox"/>
Accident and Health Insurance (Original and copy): <ul style="list-style-type: none"> Signed and stamped Minimum coverage of EUR 30.000.- / USD 50.000.- / CHF 50.000.- Valid for all Schengen countries and the total duration of the intended stay The insurance must cover the costs of any repatriation for medical reasons, emergency medical care and/or emergency hospitalization 	<input type="checkbox"/>
Flight reservation (Roundtrip) <ul style="list-style-type: none"> If the Trip is by Bus: Reservation of Bus ticket If the Trip is by car: Driver license and «green card / Triptik» from Turkish Touring Club 	<input type="checkbox"/>
Evidence of financial resources: <ul style="list-style-type: none"> Current personal and company bank statement of last 3 months, proving the source of regular income, with stamp and signature of the Bank Salary proof of last 3 months 	<input type="checkbox"/>

Employer and employee: Original: Employment Certificate with Company Letterhead (dated and signed by the person authorised to sign): <ul style="list-style-type: none"> Personal details, passport number, date of start of employment and function of the employee Purpose and duration of stay, length the leave and whether it is paid or unpaid leave Additional: <ul style="list-style-type: none"> Copy of company register extract from the Chamber of Commerce (Faaliyet Belgesi), not older than 6 months Copy of signature circular of person with signature authorization Copy of statement of trade paper Copy of current tax table SGK-Entrance (SGK işe giriş bildirgesi) of the employee as well as SGK-History (SGK tescil ve hizmet dökümü), both documents must be readable and with QR Code 	<input type="checkbox"/>
Lawyer: Admission Bar association (Baro kaydı)	<input type="checkbox"/>
Farmer / Agriculturist: Proof of certificate issued by Chamber of Agriculture	<input type="checkbox"/>
Retirees: Proof of retirement with bank statement which confirms the retirement salary	<input type="checkbox"/>
School Students: <ul style="list-style-type: none"> Confirmation of School stamped and signed University Students: <ul style="list-style-type: none"> Student certificate from the high Education Council Turkey (YÖK) with readable QR Code 	<input type="checkbox"/>
Minors, travelling alone: <ul style="list-style-type: none"> Current notarial declaration of consent of the of legal representative (muavafakatname) original and copy, the original will be given back Legal representative: Divorce decree with child custody or death certificate Minors, travelling with 1 parent or accompanying person: <ul style="list-style-type: none"> Current notarial declaration of consent of the of legal representative (muavafakatname) original and copy, the original will be given back Legal representative: Divorce decree with child custody or death certificate Accompanying person, valid passport and valid Schengen visa 	<input type="checkbox"/>
Visa fee: Payment: Only in Turkish currency and cash: <ul style="list-style-type: none"> Adult: 90.- € Child, 6 -12 years: 45.- € Child, 0 - 6 years: 0.- € Visa fee's for spouses of Swiss or EU/Schengen citizen are free of charge 	<input type="checkbox"/>

The Swiss Consulate General reserves the right to request further documents and / or to invite the applicant for a personal interview.