



Checklist for a Visa for marriage in Switzerland

Please note that the visa application must be submitted to the Swiss Representation responsible for your place of residence.

In order to apply for a visa for marriage in Switzerland you have to appear in person.

Opening hours: Sunday to Thursday (except UAE and Swiss public holidays) 09.00am – 11.30am.

Prior appointment is required. Appointments are available through VFS Global Website

<https://www.vfsglobal.com/en/individuals/index.html>

1	Three completed application forms per person duly signed by the applicant. Can be downloaded from the following website: https://www.sem.admin.ch/dam/data/sem/einreise/visumantragsformulare/visumantrag-visumd-en-de.pdf
2	Four passport-size biometric photographs (undamaged and of recent date). Do not staple or damage the photo, background has been light and plain.
3	National passport or official travel document valid for more than three months beyond the validity of the requested visa, with at least two blank visa pages (pages do not need to be consecutive). The passport has to be signed.
4	Two copies of the passport including the signature page
5	Two copies of the UAE Residence Permit.
6	Two clear, good quality photocopies of passport (first and last page) of the spouse/sponsor/parents. If applicable two copies of Swiss Residents permit.
7	Original criminal record (if document is not in English, German, Italian or French, a certified translation is required), legalized by the Ministry of Foreign Affairs in the UAE and one copy of it.
8	Visa fee payable only in cash

IMPORTANT: Please note that this not an exhaustive list. If necessary, you may be requested to submit additional documents. Photocopies of all relevant documents must be provided to the Embassy of Switzerland in Abu Dhabi (please bring along all original documents; they may need to be inspected).

The entire application will be forwarded to the competent authorities for the decision (around 16 weeks). On receipt of the authorization, the applicant will be contacted directly by the Cantonal Authorities.

Non-compliance with the set guidelines (items not presented/ photocopies missing) will lead to the application being rejected without being processed.

Thank you for your cooperation.

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