



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

**Federal Department of Foreign Affairs (FDFA)**

**Protocol**

Section Privileges and Immunities  
Bundesgasse 32, 3003 Bern

**Permanent Mission of Switzerland to UNOG**

Legal and Protocol Section  
P.O. Box 194 – 1211 Geneva 20

*This form has to be completed **in three original copies** and must be sent by the Embassies to the Protocol and by the Permanent Missions or the International Organisations to the Swiss Mission.*

## PRIVATE HOUSEHOLD EMPLOYEE'S DECLARATION

This declaration is made by a person requesting to come to Switzerland to take up employment as a private household employee for an employer authorised by the Federal Department of Foreign Affairs to engage a private household employee in Switzerland, in accordance with the Private Household Employees Ordinance of 6 June 2011 (PHEO).

**The private household employee:**

Family name:	_____
First name:	_____
Date of birth:	_____
Civil status:	_____
Nationality/ies:	_____
Language/s spoken	<input type="checkbox"/> German <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Italian <input type="checkbox"/> Spanish <input type="checkbox"/> Portuguese <input type="checkbox"/> other/s _____
Private address at the time of request:	Street and number: _____ _____ Postcode: _____ Town: _____ Country: _____ Telephone number: _____

- certifies that he/she is 18 years of age or over;
- undertakes to come to Switzerland alone;
- undertakes, if applicable, that for the duration of his/her stay in Switzerland, his/her child/ren will be cared for abroad;

- declares that he/she is not a member of his/her future employer's family;
- declares that he/she is aware that he/she must work on a full-time basis for one sole and same employer unless authorised by Protocol or the Swiss Mission to work for two employers pursuant to the PHEO;
- declares that he/she is aware that he/she is not entitled to work in the Swiss labour market, even if his/her employer does not give him/her enough work;
- declares that he/she is aware that his/her employer must pay him/her the full salary stipulated in his/her employment contract even if his/her employer does not give him/her enough work;
- declares that he/she is aware that he/she may change employer at any time and that he/she has a maximum period of two months following the employment termination date in which to find another employer authorised by the Federal Department of Foreign Affairs to employ a private household employee;
- declares that he/she will leave Switzerland if, upon the expiry of the two-month period, he/she has not found another employer authorised by the Federal Department of Foreign Affairs to employ a private household employee;
- declares that he/she is aware that his/her new employer must be a person authorised by the Federal Department of Foreign Affairs to engage in his/her service a private household employee.

Place, date: \_\_\_\_\_

Signature of the private household employee: \_\_\_\_\_