



Getting married in Switzerland

This information is for Namibian citizens who wish to get married to a Swiss citizen in Switzerland. Please contact the **Regional Consular Centre (RCC)** in Pretoria if a citizen of a different country is concerned.

It is recommended that applications are submitted **at least 3 months before** the marriage is to take place.

All documents marked with a “*” should not be older than six months (date of issue) at the time of their submission to the Regional Consular Centre (RCC) in Pretoria. An Apostille is required for all documents marked with a “*”. To check the competent authority for the Apostille, please visit www.hcch.net.

Only **original documents** with seal and signature of the competent Officer of the Ministry of Home Affairs or the Registrar of The (High) Court in charge can be accepted. They will not be returned to you. The competent civil registrar authorities in Switzerland can request additional documentation.

	Issued/Delivered by
<input type="checkbox"/> Application for preparatory procedure for marriage , to be completed and signed at Consulate	Consulate General
<input type="checkbox"/> Declaration concerning pre-conditions for entering into marriage , to be completed and signed at Consulate	Consulate General
<input type="checkbox"/> Original passport	Ministry of Home Affairs
<input type="checkbox"/> Full Birth Certificate* with surname and name of both parents	Ministry of Home Affairs
<input type="checkbox"/> Certificate of residence , affidavit mentioning the detailed residence address of (at least) the last six months as well as the period (since ... until...)	Commissioner of Oaths
<input type="checkbox"/> Certificate of your actual marital status*	Ministry of Home Affairs

If you have been previously married:

<input type="checkbox"/> Final Order of Divorce*	High Court
<input type="checkbox"/> Abridged Death Certificate* of the previous spouse	Ministry of Home Affairs

Documents from your Swiss Fiancé(e):

<input type="checkbox"/> Copy of the Swiss Passport or the Swiss Identity Card	
<input type="checkbox"/> Copy of the Certificate of Civil Status for Swiss Nationals (“Personenstandsausweis / Certificat individuel d’état civil / Certificato individuale di stato civile”)	

Please ask the responsible civil registry office in Switzerland what additional documents must be submitted, should the Swiss citizen request to do the marriage preparation at the Swiss Embassy in Pretoria.

Fees

The fees for the marriage preparation process have to be paid in **South African Rand (ZAR) in cash or by cheque** at the time of submitting the documents. The fees in ZAR may vary according to the exchange rate. Please enquire about the exact fee in ZAR before you submit your documents.

Marriage preparation process	CHF	150.00
Legalisation of signature, documents	CHF	150.00
Postage fee	CHF	5.00

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Visa Application Procedure Residence Permit (Visa D)

Namibian citizens require a visa to enter Switzerland. The visa procedure is separate from the marriage preparation process and the visa fee is not included in the marriage preparation fee in the above overview.

Visa application form:

<https://www.sem.admin.ch/dam/data/sem/einreise/visumantragsformulare/visumantrag-visumd-en-de.pdf>

Requirements:

https://www.eda.admin.ch/dam/countries/countries-content/south-africa/en/Residence-visa_EN.pdf

Visa fees can be found on the website: <https://www.eda.admin.ch/countries/south-africa/en/home/visa/entry-ch/more-90-days/fees-national.html>

Payment method:

The visa fee must be paid via EFT into the bank account of the Swiss Embassy in Pretoria. ***Please do not make a cash nor check bank deposit.***

Banking details:

Beneficiary:	Embassy of Switzerland
Bank:	FNB (First National Bank)
Account:	51426307281
Branch Code:	250655
SWIFT Code:	FIRNZAJJ

The amount needs to be paid in ZAR and all bank charges for the transaction is at applicant's cost. Please indicate your full name in the description.

Please send proof of payment to: pre.visa@eda.admin.ch

For any VISA queries, please contact the [Swiss Embassy in Pretoria](#) directly.