



## Factsheet - Marriage in Fiji

***Please note: an Apostille is required on all civil status certificates and court documents from the following countries of our consular district: the Cook Islands, Fiji, Samoa, American Samoa, Tonga, Niue.***

To register your marriage with this Embassy and the authorities in Switzerland, you will need to submit the following documents:

- “Marriage Certificate” with Apostille, issued within the last 6 months. If the document is older, a new document must be ordered and re-issued. Photocopies, scans or certified copies are not accepted;
- Birth certificate of the non-Swiss partner with Apostille, showing the full names of the parents, issued within the last 6 months. If the document is older, a new document must be ordered and re-issued. Photocopies, scans or certified copies are not accepted;
- Form [“Additional information to register a Marriage or a Civil Union”](#) signed by both parties within the last 6 months (with place and date);
- If the non-Swiss partner was previously married, the original divorce order with Apostille or a certified copy of the same with Apostille, issued within the last 6 months by the Court which granted the order, with mention of date order made and date order sealed;
- If the non-Swiss partner was previously widowed, an original death certificate of the previous partner with Apostille, issued within the last 6 months. If the document is older, a new document must be ordered and re-issued. Photocopies, scans or certified copies are not accepted;
- Duly signed valid passport of the non-Swiss partner or a certified copy of the same issued within the last 6 months by a Notary Public or a Court;
- If an original passport is sent, a prepaid, trackable, self-addressed international courier bag for the safe return of the passport.

**Please note that the above-mentioned documents (except the passport) will be sent to Switzerland for registration and cannot be returned to you.**

**Civil status certificates issued in a different country will be sent for legalisation and translation to the competent Swiss Embassy or Consulate. In some cases, this process is subject to a fee and can take several weeks. In some cases additional documents may be required.**

**Where to obtain the documents?**

Ministry of Justice, Registrar of Birth, Death and Marriage, Ground Floor, Suvavou House, Victoria Parade, Suva (Republic of Fiji)

Website [www.bdm.gov.fj](http://www.bdm.gov.fj)

Phone: (679) 331 5280 or (679) 330 8600, Fax: (679) 3300 4917

**Where to obtain the Apostille?**

Ministry of Foreign Affairs, International Cooperation

Level 1 & 2, South Wing, Bose Levu Vakaturaga Complex, 87 Queen Elisabeth Drive

Postal address: P.O. Box 2220, Government Buildings, Suva, Republic of Fiji

Website: [www.foreignaffairs.gov.fj](http://www.foreignaffairs.gov.fj)

Phone: +679 330 96 45

E-mail: [foreignaffairs@govnet.gov.fj](mailto:foreignaffairs@govnet.gov.fj)

**Where to send the documents?**

Embassy of Switzerland

10 Customhouse Quay

P.O. Box 25004

Wellington 6146

New Zealand

Wellington, 10 April 2018