Secondment as

International Humanitarian Law (IHL) Expert
Council of Europe in Ukraine, Kyiv

The Co-operation Programmes Division (DGI) of the Council of Europe is implementing a number of projects to assist the Ukrainian authorities with their current needs, including provision of advice on the European Convention on Human Rights, measures to protect displaced persons, document and investigate human rights violations, support legal professionals, as well as measures to support Ukrainian judiciary.

In the framework of these projects, the incumbent will provide expert advice to the relevant Ukrainian authorities such as the Office of the General Prosecutor, the Supreme Court, Special Bureau of Investigation, the Ukrainian Parliament Commissioner for Human Rights, the Verkhovna Rada, the Ministry for Reintegration of the Temporarily Occupied Territories, the Ministry of Justice, etc.

The incumbent will be expected to provide advice such as assessments and legal opinions, review of draft legal acts, policy guidance paper, counselling in these areas. Additionally, the incumbent will be involved in providing expert support to various capacity-building activities such as, but not limited to, trainings, conferences, workshops, roundtable discussions, working meetings etc., related to the subject matter at stake. The incumbent is also expected to make suggestions for steering the Council of Europe projects according to the emerging needs, requests, and opportunities.

The IHL Expert will work in close co-ordination with the Co-operation Programmes Division (DGI) and will receive guidance from the service on issues of substance concerning international and European standards, regulations, practice, and opinions. S/he will work in close co-operation with other relevant services in Strasbourg, and in compliance with the Council of Europe regulations, standards, and values.

Tasks and responsibilities:
Under the supervision of the Head of the Council of Europe Office in Ukraine, the incumbent will be responsible for promoting the standards of the European Convention of Human Rights and international humanitarian law and their application in the context of the armed conflict in Ukraine:

- provides advice on the relevant human rights standards and international humanitarian law to relevant national stakeholders;
- contributes to the provision of expert opinions to Ukrainian authorities on draft laws, regulations, and guidelines;
- develops practical tools, such as material for training and seminars in co-operation with the Council of Europe project teams;
- monitors achievements and reports on progress related to the subject matters at stake in the framework of the Council of Europe activities in Ukraine;
- networks, coordinates and shares information and knowledge with external experts and organisations and attends various events organised by governmental and non-governmental organisations active in the field in Ukraine and the region;
- takes part and contributes to the government-donor coordination meetings in order to promote synergies with other international partners working in the field and strengthen the CoE role and visibility;
- provides support and advice to the Council of Europe staff at the project level and to the senior management at policy level, in particular in respect of new initiatives and activities to be included in the light of emerging needs identified and in respect of ways to improve the impact of the project;
- prepares briefs, speeches, memoranda, letters, reports, documents, legal instruments and opinions, as appropriate.
- Undertakes official journeys in connection with the activities described above.
Requirements:
Education:
- University degree in the field of law

Experience:
- at least 10 years of professional practical experience relating to protection of human rights and international humanitarian law in the context of an armed conflict;
- proven experience in providing legal and policy support to government authorities, intergovernmental bodies and/or civil society organisations in the areas at stake.
- experience of work in international criminal tribunals (either as a judge, prosecutor, investigator or a defence lawyer) would be an advantage.

Employee Core Values
- Council of Europe employees adhere to the values of Professionalism, Integrity and Respect.

Professional and technical expertise:
- Good knowledge of the relevant international and Council of Europe human rights standards and international humanitarian law;
- Knowledge and experience in policy advice, co-operation programmes and operational aspects related to the implementation of policies and strategies in the fields at stake;
- Practical experience of implementation of international human rights law and international humanitarian law in the context of an armed conflict; experience in an international tribunal/ international organisation is desirable;
- Very good writing skills and capacity to draft precisely and concisely different types of documents: legal opinions, policy papers and diplomatic correspondence;
- Very good speaking and presentation skills;
- Proficiency in main ICT tools;
- Organisational and contextual awareness;
- Good teamwork and co-operation;
- Capacity of influencing and negotiating both in bilateral and multilateral context;
- Results orientation;
- Analysis and problem solving;
- Initiative and capacity to work autonomously with attention to impact and details.
- Clear understanding of working in a country at war.

Language requirements:
- Very good knowledge of English. Good knowledge of French.
- Working knowledge of Ukrainian and/or Russian languages would be an asset.
- Passive knowledge of two Swiss national language is required.

Security and Safety:
- Physical and mental fitness (resilience, robustness) to work in this context (assignments are subject to successfully meeting the medical standards);
- Possession of a valid automobile driving license and the ability to drive a 4x4 vehicle using manual transmission.

Nationality
- Swiss nationality (dual citizenship with country of assignment is not possible).

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<tr>
<th>Duty station:</th>
<th>Kyiv</th>
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<tbody>
<tr>
<td>Start of assignment:</td>
<td>1 February 2023</td>
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<tr>
<td>Duration of contract:</td>
<td>1 year, with the possibility of extension</td>
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<td>Application period:</td>
<td>7 till 28 September 2022</td>
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<td>Interviews are scheduled to take place on:</td>
<td>10 October 2022</td>
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<tr>
<td>Family:</td>
<td>accompaniment by partner and children is not possible</td>
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Click here to learn more about the organisation: [https://www.coe.int/fr/web/portal/ukraine](https://www.coe.int/fr/web/portal/ukraine)
For further information, please contact:
- Ms Sonya Elmer (sonya.elmer@eda.admin.ch, +41 58 48 00293) for questions related to the mission or
- Ms Janine Misteli, Recruitment Officer (janine.misteli@eda.admin.ch, + 41 58 462 63 39) for questions on requirements and on the selection process.

Assignment:
The assignments take place within the framework of the Swiss Expert Pool for Civilian Peacebuilding. The seconded expert receives a contract from the Federal Department of Foreign Affairs for the duration of the deployment.

Please apply through the Swiss Federal Administration recruitment system:

A complete application contains:
- an application letter in English;
- a CV in English;
- diplomas and work certificates;
the completed Personal History Form

1 Swiss Expert Pool for Civilian Peacebuilding

The deployment of civilian experts within the scope of Switzerland's policy on peace, human rights, and humanitarian issues is a long-standing tradition. Depending on specific needs, civilian experts are made available for temporary civilian peace projects as election monitors, police advisers or specialists in fields such as constitutional law and practice, mediation, the rule of law, human rights and humanitarian law (www.eda.admin.ch/expertenpool).